



CITY OF SHELTON, WASHINGTON - CITY COUNCIL

City Council Meeting Minutes

July 5, 2022 – 6:00 p.m.

Civic Center & Virtual Platform

COUNCILMEMBERS AND PERSONNEL

Councilmembers:

Mayor Eric Onisko
Deputy Mayor Joe Schmit
James Boad
Miguel Gutierrez
Kathy McDowell
Deidre Peterson
Sharon Schirman

Personnel:

City Manager Jeff Niten
City Clerk Donna Nault
Community Development Director Mark Ziegler
Senior HR Analyst LeAndra Sharp
Communications & Government Relations Specialist Mary Ricker
City Engineer Ken Gill
Public Works Director Jay Harris
Interim Finance Director Teri Schnitzer

CALL TO ORDER

Call to Order: 6:00 p.m.

Pledge of Allegiance: Councilmember Peterson

Roll Call: City Clerk Nault – All present

LATE CHANGES TO THE AGENDA

None

CITY COUNCIL REPORTS

- Association of Washington Cities Conference

CONSENT AGENDA

1. Vouchers numbered APA000624 through APA000695 in the total amount of \$173,539.98.
2. Vouchers numbered 107441 through 107445 in the total amount of \$48,889.21.
3. Vouchers numbered APA000696 through APA000735 in the total amount of \$52,527.42.
4. Minutes from Study Session of May 24, 2022.

A motion was made by Councilmember Gutierrez and seconded by Councilmember Peterson to approve the consent agenda as published. Passed.

PRESENTATIONS

1. Software Updates

- EnerGov – Presented by Community Development Director Mark Ziegler

Community Development Director Ziegler discussed implementation of the city's EnerGov software platform. Discussion followed.

- NeoGov – Presented by Senior HR Analyst LeAndra Sharp

Senior HR Analyst Sharp discussed the city's NeoGov software program. Discussion followed.

- Website – Presented by Communications & Government Relations Specialist Mary Ricker

Communications & Government Relations Specialist Ricker reviewed updates to the city's website. Discussion followed.

GENERAL PUBLIC COMMENT

In-Person: Jackie Jewett
Dean Jewett
Zoom: Mindy Allen

Mayor Onisko recessed from the regular meeting and opened a Public Hearing.

BUSINESS AGENDA

1. Public Hearing Resolution No. 1237-0522 6-Year Transportation Improvement Plan (TIP) – Presented by City Engineer Ken Gill

City Engineer Gill reviewed the 6-Year TIP. Discussion followed. No public testimony.

A motion was made by Councilmember Gutierrez and seconded by Councilmember Boad to place Resolution No. 1237-0522 on the July 19, 2022 action agenda for further consideration. Passed

Mayor Onisko closed the Public Hearing and resumed the regular meeting.

2. Resolution No. 1239-0522 Deeming TMG Sole Source – Presented by Public Works Director Jay Harris

Public Works Director Harris provided an overview of equipment and service needs at the Wastewater Treatment plant and the Water Reclamation plant. Discussion followed. No public comment.

A motion was made by Councilmember Gutierrez and seconded by Councilmember Peterson to place Resolution No. 1239-0522 on the July 19, 2022 action agenda. Passed.

3. Resolution No. 1238-0522 Fee Schedule Update – Presented by Interim Finance Director Teri Schnitzer
Interim Finance Director Schnitzer reviewed updates to the Master Fee Schedule. Discussion followed. No public comment.

A motion was made by Councilmember Gutierrez and seconded by Councilmember Schirman to forward Resolution No. 1238-0522 to the action agenda of July 19, 2022 City Council meeting for further consideration.

An amended motion was made by Mayor Onisko and seconded by Councilmember Schirman to remove the Technology Fee set at 4% of the applicable permit fee. Mayor Onisko called for a vote. Deputy Mayor Schmit called a Point of Order stating discussion on the amended motion should be allowed. Discussion followed. Failed. Vote: 5:2. Ayes: Mayor Onisko and Councilmember Schirman. Opposed: Councilmember Boad, Councilmember Gutierrez, Councilmember McDowell, Councilmember Peterson, and Deputy Mayor Schmit.

An amended motion was made by Councilmember McDowell and seconded by Councilmember Schirman to table Resolution No. 1238-0522 to a future Study Session. Failed. Vote: 4:3. Ayes: Mayor Onisko, Councilmember Schirman and Councilmember McDowell. Opposed: Deputy Mayor Schmit, Councilmember Boad, Councilmember Gutierrez, Councilmember Peterson.

The vote on the original motion was placed back on the table. Passed. Vote: 6:1. Ayes: Councilmember Boad, Councilmember Gutierrez, Councilmember McDowell, Councilmember Peterson, Councilmember Schirman, and Deputy Mayor Schmit. Opposed: Mayor Onisko.

ACTION AGENDA

1. Ordinance No. 1989-0522 2022 Budget Supplemental – Presented by Interim Finance Director Teri Schnitzer
Interim Finance Director Schnitzer reviewed a supplement to the 2022 Budget. Discussion followed. No public comment. City Clerk Nault provided a reading of Ordinance No. 1989-0522.

A motion was made by Councilmember Gutierrez and seconded by Councilmember Peterson to approve Ordinance No. 1989-0522 as presented. Passed.

ADMINISTRATION REPORT – City Manager Jeff Niten

- July 4 – Firework enforcement
- July 15 – Movies in the Park
- July 17 – Business Expo & Bite
- July 18 – Leadership Retreat
- Review Looking Ahead

NEW ITEMS FOR DISCUSSION

None

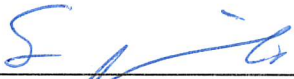
ANNOUNCEMENT OF NEXT MEETING

Study Session – July 12, 2022 at 6:00 p.m.

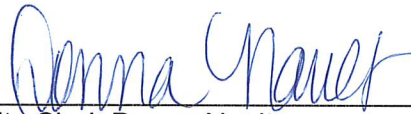
City Council meeting – July 19, 2022 at 6:00 p.m.

MEETING ADJOURN

Mayor Onisko adjourned the meeting at 7:17 p.m.



Mayor Eric Onisko



City Clerk Donna Nault